



Sonic HealthPlus Pty Ltd and our related bodies corporate ("we", "our", "us" or "Sonic HealthPlus") comply with the *Privacy Act 1988* in relation to the collection, use and disclosure of your personal information.

Our Privacy Policy

Our Privacy Policy is available on our website at <http://www.sonichealthplus.com.au/clients/privacy-policy> or on request.

Our contact details are as follows:

Level 1, 71 Walters Drive
Osborne Park, WA, 6017
Phone: (08) 9242 0800

Collection

We will collect information that is necessary to properly assess your fitness as a rail safety worker in accordance with the National Standard for Health Assessment of Rail Safety Workers.

Under the requirements of the standard this may include a full medical history, including where clinically relevant, family medical history and ethnicity.

In emergency situations we may need to collect personal information from relatives or other sources where we are unable to obtain your prior consent. Both our practice staff and Medical Practitioners may collect this information and have access to the information in order to carry out their duties. All practice staff are aware that a breach of patient confidentiality is considered a dismissible offence.

What happens if the examining doctor suspects there is a health problem?

If the examining doctor finds or suspects something is wrong with your health that you did not know about, they will ask your permission to inform your own doctor. The examining doctor will not treat any medical condition but will give you a letter to take to your own doctor.

Additionally with your consent we will use and disclose your information for purposes such as:

- Referral to another medical practitioner or health care provider for additional assessment, advice or treatment
- Sending samples for analysis

If the doctor finds that you do not meet all relevant medical criteria, your supervisor at the rail transport operator will discuss with you the appropriate action to be taken. This may include:

- Modification of the duties that you undertake for the rail transport operator; and/or
- Scheduling of a further review, tests or specialist referral.

Use and Disclosure of your health information

All your detailed medical papers including your questionnaire responses, test results and the complete record of clinical findings are kept confidentially, and are not available to your managers. The examining doctor sends only the completed report form directly to the rail transport operator indicating your fitness or otherwise for duty.

If the rail transport operator uses the services of a Chief Medical Officer (CMO), the CMO may access a copy of your health records to aid in the management of your health in relation to your work or for audit purposes or to compile statistics. The CMO must maintain the confidentiality of these records and ensure that your personal information is not made available to, or discussed with, any other person within the organisation without your express written permission.

Other than the above, your personal information will not be disclosed to any other person or organisation without your express written permission, except:

- When the rail transport operator appoints a health professional to conduct an audit of the system for the health assessment of rail safety workers, then the appointed health professional will have access to the information for the purpose of undertaking the audit; and
- Where required by law.

You have the right to access and request a copy of your health records including those held by the Authorised Health Professional and reports held by the rail transport operator.

I.....(print name) certify that I have read and understood the above statement concerning the health information provided in this document. I provide consent for Sonic HealthPlus to collect, use and disclose my personal information as outlined above and in accordance with Sonic HealthPlus Privacy Policy.

Candidate Signature: _____

Name:

Date:

Portability of assessment result – Worker to complete

I give permission for this health assessment to be forwarded to another rail transport operator as confirmation of fitness of duty.

Candidate Signature: _____